



# Providence Farm Hall

## Wedding Guide

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**We want to make sure your time with us is as memorable and stress free as possible. So here are some hints, tips and commonly asked questions.**



We know that choosing the right venue can be a hard decision so we are thankful that you are considering us. We offer a beautiful big space for you and your nearest and dearest to celebrate. We understand that “packages” can be limiting and don’t suit everyone, so we offer you a blank canvas to work with and then you can pick and choose your extras.

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### **HALL FACILITIES & POWER**

The hall was built in 1948 but has had a few small face lifts over the years. So no need to stress, we might have rustic charm but we do also have running water, electricity and toilets. We even have three phase power! If you have a vendor looking at using a lot of power (ovens or maybe you're going all out on sound and lighting) we have an outdoor three phase plug and an indoor plug.

### **TOILETS**

Our hall has both men's and women's toilets located inside. The women's toilets have three cubicles and two hand basins and the men's have a urinal, one toilet cubicle and one hand basin. No need to hire toilets.

### **KITCHEN**

The kitchen is very basic but has plenty of bench space for food preparation. There are two stainless steel benches and a sink. We do have refrigeration available as well; there are three household kitchen fridges, two commercial drinks fridges. We've easily fit drinks for 150 people in these fridges, no worries. We also have a bath tub you can hire. It is perfect for filling with ice and putting your drinks in for your guests to help themselves before and during the ceremony before the bar opens.



### **CONFETTI**

Providence Farm Hall only allows flower petals and leaves as confetti. As we are a working dairy farm we want to protect our animals from getting sick from eating any other confetti. Other biodegradable confetti like rice confetti becomes slippery when stuck to shoes and damages our beautiful wooden floors so we appreciate you choosing to use flowers or leaves as your confetti.

### **CATERING**

We recommend hiring a catering company that can supply you with all your cups, cutlery, crockery and cooking needs. The hall does not have an oven or stove top so you need to ensure the company you choose has its own cooking facilities and own COVID plan. We highly recommend food trucks. There is plenty of space and level enough ground for food trucks and we have seen them be a great success in the past. We do ask that you let us know who your caterers are once you have booked them so we can pass on a few little extra rules for catering.

### **DRINKS & ALCOHOL**

We offer a Bar Package (included in your hire) where we serve your drinks and look after all your glassware needs (including cleaning). ***For more information on our bar package check out our "Providence Farm Hall - Hire & Packages" document.***

### **DANCE FLOOR**



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The hall was originally built to have the biggest and best dance floor in the shire and it is still going strong. The floor is made from crows ash timber which makes a perfect dance floor, no need to hire a floating dance floor. It has been used for hundreds of local bush dances, ballroom dances and even ballet rehearsals. We find that most parties move inside after the sun sets and the temperature drops quite a bit so it's best to set up a dance floor inside.

## **STAGE**

If you are planning on having live entertainment we have a stage. We even have three-phase power!! The stage is a space that has also been used as a place for the bridal table or a photo booth.



## **OUTDOOR FACILITIES**

Why wouldn't you want to be outside with those views? The paddock at the doorstep of the hall is the perfect place for an outdoors ceremony and lawn games. Often people will have their ceremony outside with the view or the trees as their backdrop. We would recommend thinking about extra lighting if you are planning to be outside at night. Also consider the temperature at night. We are situated 563 meters above sea level so it does get cold during the night even in Summer! Remember to remind your guests to bring a jacket all year round.

## **FIRE PITS**

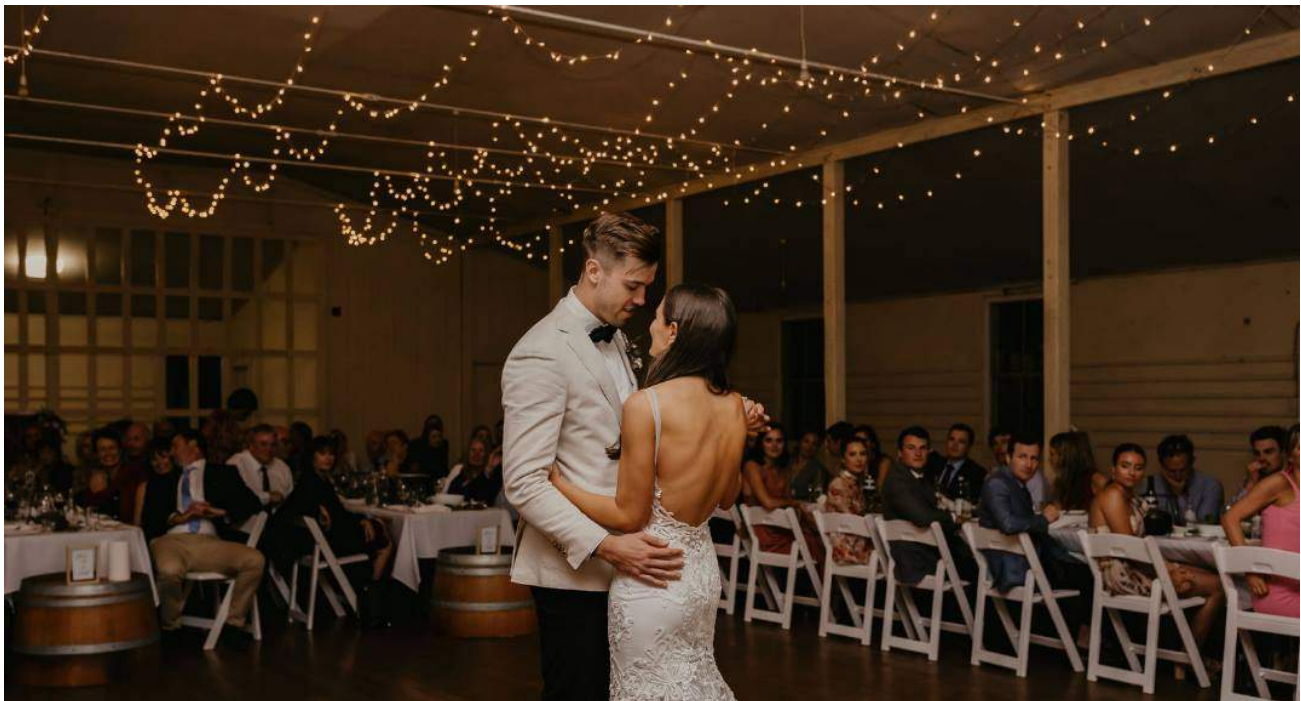
We are happy for you to have one small fire if weather and fire bans permit. Please check in with us on the day, our family are all involved in the local Rural Fire Brigade. We also ask that you use a raised fire pit on the pavers provided. The pavers are placed in the perfect spot to protect the fire

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from the wind and protect our grass from any heat damage. We do not allow fire pits to be placed anywhere else in the paddock. We also have a firepit available for hire.

## **PARKING**

There are parking facilities on the right side of the hall where we regularly mark approximately 42 car parks. As well as there being space to park on the road front, if needed we also own the surrounding property so we are open to letting you use nearby paddocks if required. You will just need to let us know at least one month before your wedding. With larger events we would recommend asking someone to facilitate parking to minimise stress for your guests or hiring a bus company.



## **DECORATING**

Look up! We have rows of warm fairy lights on the roof that stay up all year round. There are also twelve regular lights that are on dimmers so you can get the lighting just right! If you are bringing any extra lighting we recommend bringing a few extra extension cords and power boards to make sure you can put everything exactly where you want them.

## **HANGING DECORATIONS**

We ask that you are respectful of our hall. We have recently hand painted the hall for the first time in 40 years so we ask that you **do not put staples or nails in our walls**. If you take a moment you will notice there are quite a few nails and things already in the walls ready for you to

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use. If you are looking for stylists of furniture and decor hire we have a few suggestions on our website under vendors.

### **SET UP & CLEAN UP**

Hire a wedding planner or stylist to get things done or if you want that personal touch make sure you have a good crew of people to help get everything done with minimal stress. We allow drop off of equipment and decorations the afternoon before your booking anytime after 1pm. We recommend passing on all of our contact details to all of your vendors so they can ask us all the nitty gritty questions directly.

As part of your hire we do include a cleaning service. What does that mean?

All of your belongings and hired equipment must be removed by checkout at 1am. If any of your vendors are required to pick up the next day, pick up must be before 12 pm. If you require a pick up after 12 pm please get in contact with us. Extra fees may apply. All rubbish must be put in the wheelie bins provided (1 recycling and 1 waste council bin), any extra rubbish must be taken with you off the premises. We will do the rest! We sweep, mop and wipe down the surfaces and the bathrooms so you don't have to get your hands dirty. Please note we do reserve the right to charge extra if we have to clean up excess mess (eg. vomit, damage to property etc.).



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## **CHAIRS & TABLES**

At this stage we are still collecting our chairs and tables. We have nine wooden pews (often used for the ceremony), a few plastic trestle tables and 100 Americana chairs for hire. We recommend taking note of our furniture when you inspect the hall and decide if you want to outsource any other furniture needs. There are hire companies that are happy to deliver and pick up furniture for your special day.

## **CURFEW**

Please be respectful, we ask that loud music be turned down and brought inside at 10pm, we are happy for you to continue into the morning as long as noise is kept down! Curfew is at 1am.

## **ACCOMODATION**

We have a few Airbnb's on the mountain as well as Binna Burra which is only a 15min drive away, check out our extensive list on our website under vendor/accommodation. Beechmont is a popular wedding and weekend getaway destination so we recommend getting in early and booking accommodation as it does fill up quickly. We do also offer a paddock space for camping please check out our Hire and Packages pdf for more information.

For vendor recommendations please head over to our website [www.theprovidencefarmhall.com](http://www.theprovidencefarmhall.com) and click on the **Vendors** link.